幼儿园教师备课、教研检查表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **教师姓名** | |  | | | **所教班级** | | | |  | |
| **教**  **研** | **检查要求** | | | | **检查结果** | | | | | **特殊情况记录** |
| **优** | | **良** | **中** | **差** |
| **1、按时参加教研，认真完成教研组任务。** | | | |  | |  |  |  |  |
| **2、集体备课准备充分，发言有质量。** | | | |  | |  |  |  |  |
| **3、听课数量达到要求\_\_\_\_\_节次。** | | | |  | |  |  |  |  |
| **4、听课有记录评价意见和建议。** | | | |  | |  |  |  |  |
| **5、其它要求：** | | | |  | |  |  |  |  |
| **综合意见：** | | | | | | | | | |
| **检查人** | |  | | **检查时间** | | | | |  |
| **备**  **课** | **1、备课认真，书写规范。** | | | |  | |  |  |  |  |
| **2、教学目的明确，重难点突出。** | | | |  | |  |  |  |  |
| **3、教学环节齐全，有创新部分，实用性强。** | | | |  | |  |  |  |  |
| **4、教学进度是否符合计划** | | | |  | |  |  |  |  |
| **5、教学反思及时，有具体改进措施方法。** | | | |  | |  |  |  |  |
| **6、其它要求：** | | | |  | |  |  |  |  |
| **综合意见：** | | | | | | | | | |
| **检查人** | | |  | | **检查时间** | | | |  |